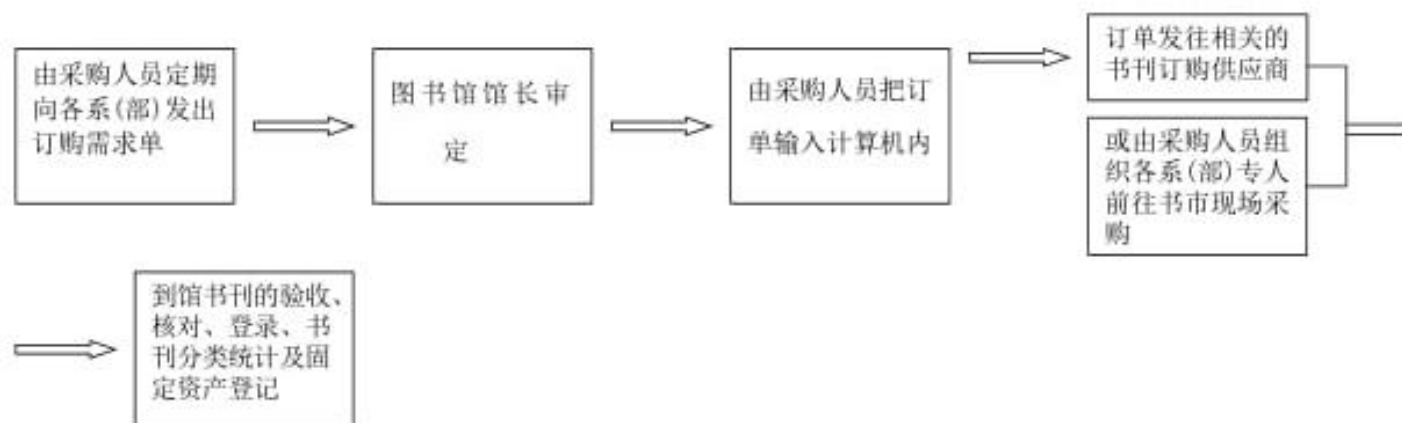
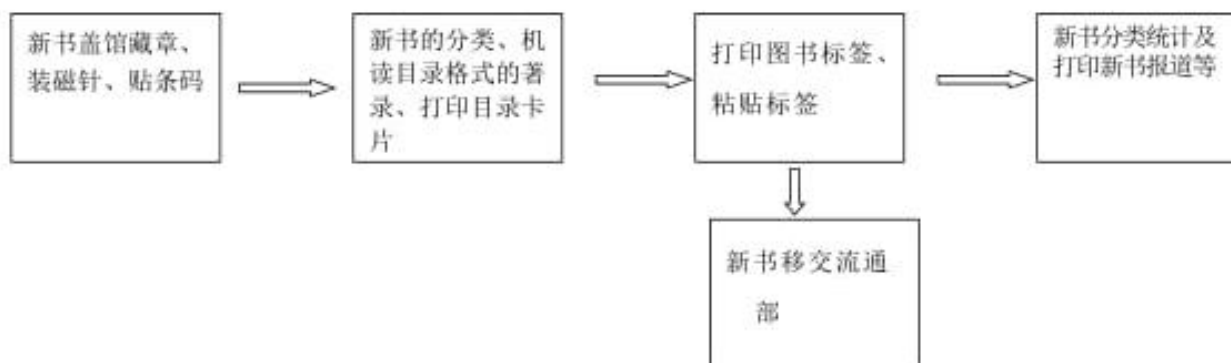


1. 采编部

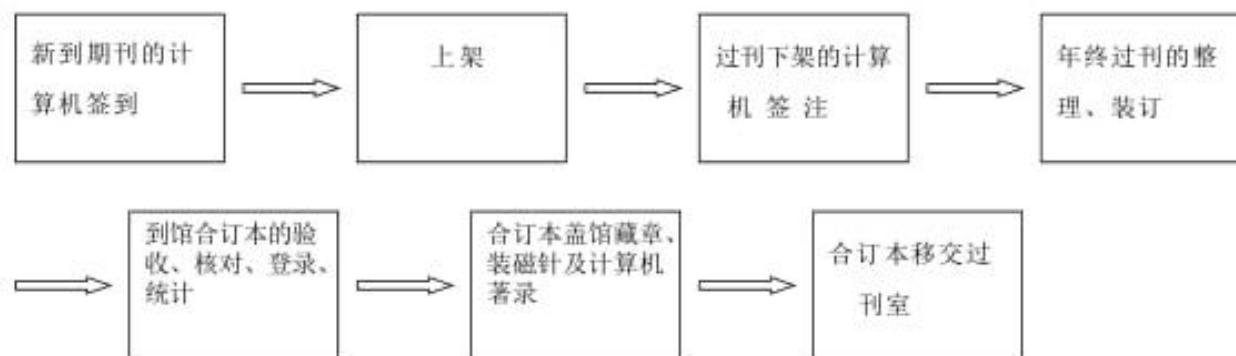
1.1 中外文书刊采购



1.2 中外文图书加工



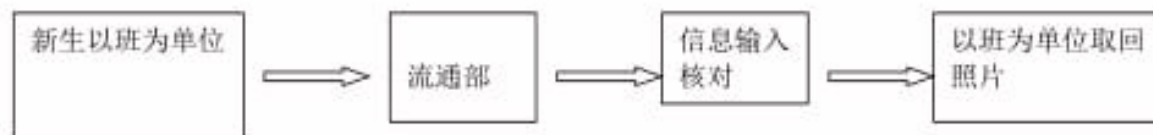
1.3 中外文期刊加工



2. 流通部

2.1 读者资格认定

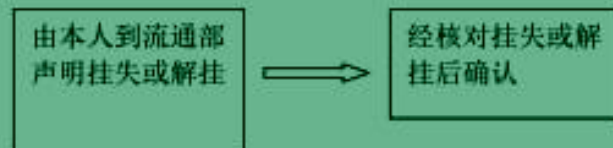
2.1.1 学生



2.1.2 教师

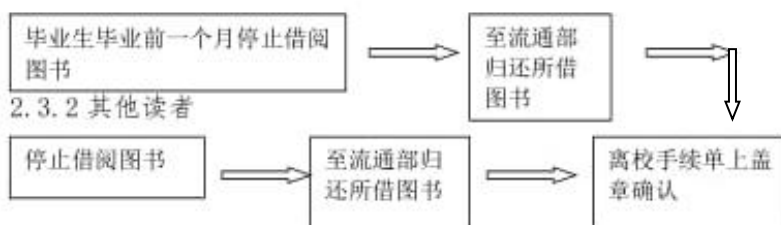


2.2 挂失或解挂

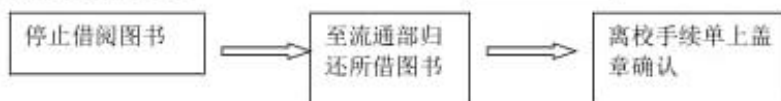


2.3 办理离校手续

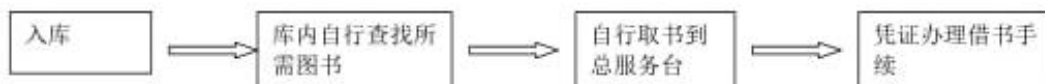
2.3.1 毕业生



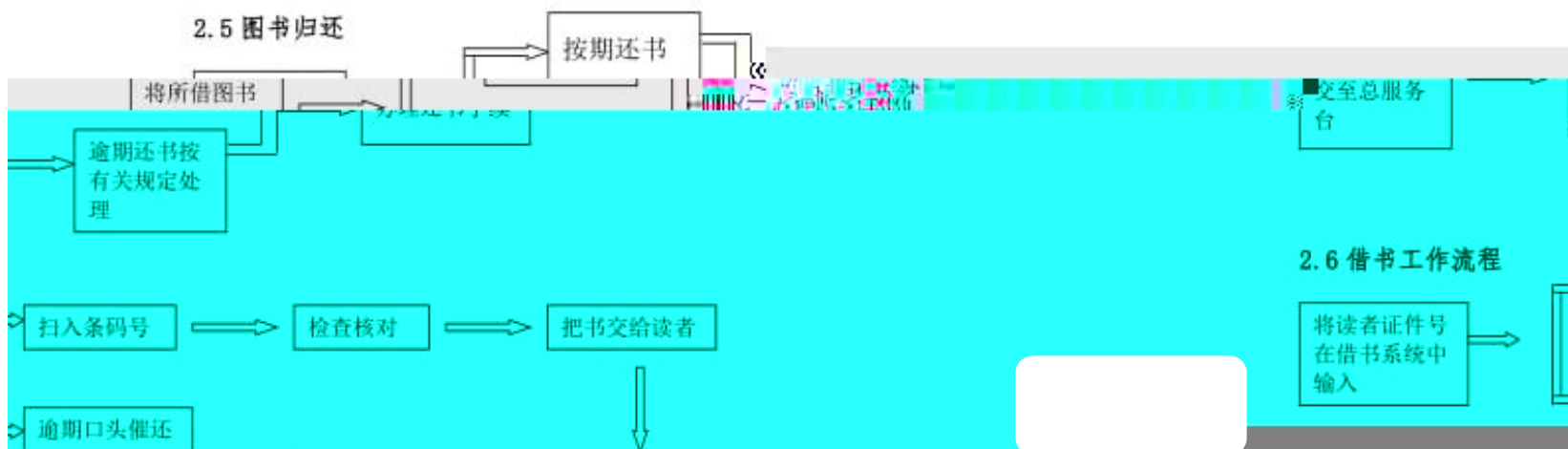
2.3.2 其他读者



2.4 图书借阅



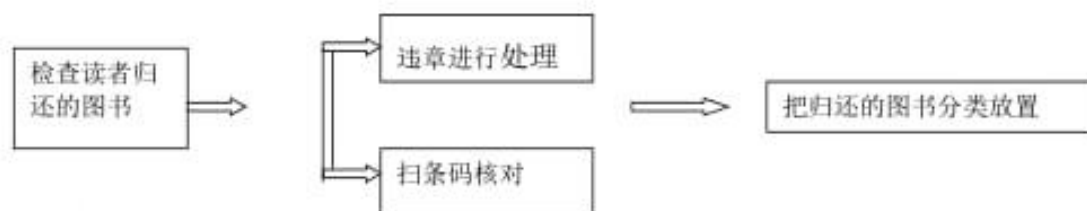
2.5 图书归还



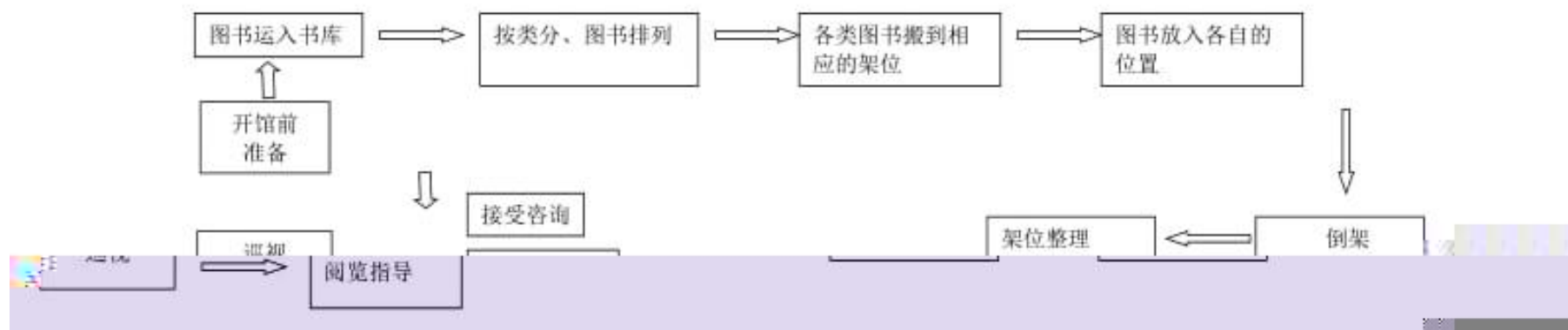
2.6 借书工作流程

将读者证件号在借书系统中输入

2.7 还书工作流程



2.8 书库管理工作流程



3.1 系统维护

3.1.1 硬件问题



3.1.2 数据库备份



3.2 网页维护

